



**Indira Gandhi Delhi Technical University For Women**  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006



**Department of Electronics and Communication Engineering**

**Session on**  
**Click, Connect, Control: Understanding Today's Platforms**

On April 3rd, 2024, the Department of Electronics and Communication Engineering (ECE), in collaboration with the Training and Placement (TNP) Department at Indira Gandhi Delhi Technical University for Women (IGDTUW), orchestrated a successful interactive session titled "Click, Connect, Control: Understanding Today's Platforms." This event aimed to unlock the capabilities of contemporary platforms, catering specifically to the non-teaching staff of the university.

The event was expertly organized, spearheaded by the TNP team along with the TNP Faculty coordinator Ms. Ramsha Suhail, with invaluable guidance from TNP officer and Head of the department, Prof. Jasdeep Kaur Dhanoa. Distinguished speakers underscored the potential of various applications, spanning from Google Workspaces such as Google Meet, Google Forms, and Google Docs to email management, PDF scanning, and Chat-GPT. Attendees gleaned valuable real-world insights, discovering hidden features of applications for enhanced communication and staying abreast of technological trends to revamp networking strategies. Furthermore, attendees received practical tips on bolstering productivity and time management for streamlined workflow.

The event culminated in a dynamic Q&A session, where an engaged audience posed pertinent questions, gaining a pragmatic understanding of cutting-edge applications and their potential applications. Such successful endeavors contribute significantly to fostering an environment of empowerment and continual learning within the university, not only for students but also for staff. This session proved instrumental in keeping the university's non-teaching staff abreast of emerging technological resources, equipping them with tools for smarter and more efficient work practices in the future.

**Event Photographs**






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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
 in collaboration with  
**TRAINING AND PLACEMENT CELL**  
 presents

**CLICK, CONNECT, CONTROL**  
**UNDERSTANDING TODAY'S PLATFORMS**



**Unlock the potential of**

- **Google Workspace:** Master Docs, Sheets, Forms, Drive & Calendar for streamlined workflow.
- **Email Management:** Take control of your inbox to save time.
- **ChatGPT:** Harness GenAI for enhanced productivity.
- **PDF Scanning:** Digitize documents for a paperless workflow.

**Discover**

- Uncover **hidden app features** for efficient communication
- Stay updated on **tech trends**
- Reinvent **networking** tactics
- Boost **productivity** with **time-saving** tips for smarter work.


 SPECIALLY CURATED FOR THE NON TEACHING STAFF


**FREE** REFRESHMENTS WILL BE PROVIDED

 **3 APRIL 2024**
 **3 PM onwards**
 **AUDITORIUM**